

## Document Review

Document Review is a vital part of discovery process in litigation, contracts, mergers and acquisition. It's a complex and time-consuming process which requires services of trained paralegals to review thousands of documents. Reviewing documents and arranging them as responsive, non-responsive, privilege, non-privilege, confidential etc., needs capacity, proficiency and experience. Because of constant increment in litigation, the document review process is increasingly becoming an integral part of every business foundation, causing just about 2/3rd of the total cost of litigation. Gigantic volume of electronic information is sent by organizations to law firms for record survey. Any error whether major or minor committed by the attorneys in the document review process may prompt the clients losing their claims and wind up in misfortune. Hence, companies look to reputed LPO providers that give best services at an affordable cost. Costs involved in document review are a major concern for every company that has to manage prosecution, contract, merger or acquisition matters.

We possess a great energetic group of professionals who can perform different types of services in document reviewing. We provide services in document reviewing that ensures-

- ❖ High quality, cost efficient services to clients within the specified time frame.
- ❖ Sorting them in actual format.
- ❖ Coding the document so that client can access all the information by merely typing out key words.
- ❖ 24x7 of LPO outsourcing process services.

We possess the best experts in this sector. We employ people with right skill to get the job done. We ensure routine interaction with client managers to align over agreed policies and quality processes. We use high level methods that ensure quality and accuracy.